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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref ES AN 6/7.1 - 0478

5 July 2013

Subject: AFI Regional Frequency Spectrum Workshop for ITU World Radiocommunication Conference 2015 (WRC-15) and 29th Meeting of the Aeronautical Communication Panel Working Group F (ACP/WG-F/29) (Nairobi, Kenya, 3-12 September 2013)

Action Required: To reply not later than 5 August 2013

Sir/Madam,

I have the honour to invite your Administration to the AFI Regional Frequency Spectrum Workshop for the ITU World Radiocommunication Conference 2015 (ITU WRC-15) to be held from 3 to 4 September 2013, and the 29th Meeting of the Aeronautical Communication Panel Working Group F (ACP WG-F/29) to be held from 5 to 12 September 2013, at the United Nations Office, Gigiri, Nairobi, Kenya.

These events are intended to assist States in their understanding and practice of aeronautical radio frequency spectrum management, and their required actions to support ICAO position during the ITU WRC- 2015 Conference.

I wish to advise your Administration to arrange for the attendance of a designated focal contact person responsible for preparations for WRC-2015 in your Administration at the above mentioned workshop and the ACP WG F/29 meeting. The designated contact person may be accompanied by adviser(s), as may be deemed appropriate.

The objective of the workshop is to provide necessary support to aviation experts in the AFI Region in their preparation for all aviation related agenda items of WRC-2015 and in particular to develop materials required to be used in co-ordination with the respective national telecommunication regulators.

The Provisional Agenda of the workshop is provided at **Attachment A** while the Agenda for the Twenty Ninth meeting of the ACP Working Group F is at **Attachment B**. The Information Bulletin containing information on arrangements for the workshop and meeting, including the list of hotels, is provided at **Attachment C**.

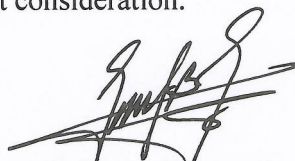
I would be grateful if you could confirm the participation of your Administration in the above mentioned events by completing and returning the Registration Form provided in **Attachment D** to this Office at your earliest convenience, preferably, no later than **5 August 2013**.

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Kindly, note that no documentation will be available in hard copy format. However, all working and information papers related to the ACP WG-F meeting will be available on the ACP website: <http://www.icao.int/anb/panels/acp> prior to the meeting. Accordingly, participants are requested to download the documentation from the website and to bring along their own hardcopies or laptops to the workshop and the meeting.

This letter, together with its relevant attachments, will be posted in PDF format on the ICAO Public Website at: <http://www.icao.int/esaf/> and <http://www.icao.int/wacaf/>

Accept, Sir/Madam, the assurances of my highest consideration.



Meshesha Belayneh
ICAO Regional Director
Eastern and Southern African Office

Enclosures:

- Attachment A:** Workshop Provisional Agenda
- Attachment B:** ACP WG-F/29 Meeting Agenda
- Attachment C:** Information Bulletin
- Attachment D:** Registration Form